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| ACCSYS Collaboration Board Meeting | |
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| **Agenda** | |
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| **Date**: 3rd October 2017  Time: 08.45-15.30 | **Venue**: Elettra Sincrotrone Trieste,  Sala Seminari T2 |
| **Participants**:  SØren Pape MØller (Chairman, Aarhus Univ)  Alfonso Franciosi (Host, Elettra, Italy)  Alessandro Fabris (Elettra, Italy)  Roland Garoby (ESS ERIC)  Carlo Bocchetta (ESS ERIC)  Mats Lindroos (ESS ERIC)  Håkan Danared (ESS ERIC)  John Weisend II (ESS ERIC)  Peo Gustafsson (ESS ERIC)  Santo Gammino (INFN-LNS, Italy)  Mario Pérez (ESS Bilbao, Spain)  Anne Isabelle Etienvre (CEA-Irfu, France)  Jean-Luc Biarrotte (CNRS/IN2P3, France)  Justin Greenhalgh (STFC, UK)  Peter McIntosh (STFC, UK)  Tord Ekelöf (Uppsala Univ, Sweden)  Zbigniew Gołębiewski (NCBJ, Poland)  Maciej Chorowski (Wroclaw Univ, Poland)  Adam Abramowicz (Warsaw Univ, Poland)  Andrzej Napieralski (Łódź Univ Poland)  Wojciech Cichalewski (Łódź Univ Poland)  Jacek Swierblewski (IFJ-PAN, Poland)  Markus Janousch (PSI, Switzerland) | **Secretary**: TBD  **Excused participants**:  Victor Öwall (Lund Univ, Sweden)  Erik Adli (Oslo Univ, Norway)  Eugenio Nappi (INFN, Italy)  Rob Edgecock (Huddersfield Univ, UK)  Jozsef Molnar (MTA Atomki, Hungary)  Dariusz Bocian (IFJ, Poland)  John Womersley (ESS ERIC)  John Haines (ESS ERIC)  Henrik Carling (ESS ERIC)  **Invited:**  Fredrik Håkansson (ESS ERIC) |
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08.00 – 08.30 Bus from NH hotel Trieste to Elettra

08.30 – 08.45 Installation in the meeting room

08.45 – 08.55 Welcome Alfonso Franciosi

08.55 – 09.05 Agenda approval SØren Pape MØller

09.05 – 09.15 Approval of the minutes from the last meeting SØren Pape MØller

09.15 – 09.25 Follow-up of the action list SØren Pape MØller

09.25 – 09.50 ESS Report Roland Garoby

09.50 – 10.10 ACCSYS report Mats Lindroos

*10.10 – 10.30 Coffee*

10.30 – 10.45 Sub infrastructure project Peo Gustafsson

10.45 – 11.00 Preparations for work on ESS site Peo Gustafsson

11.00 – 11.20 In-kind status Håkan Danared

11.20 – 11.40 CE-marking and documentation Fredrik Håkansson

11.40 – 11.55 Election of new chairman

*11.55 – 13.10 LUNCH*

13.10 – 14.10 Tour-de-table with comments and discussions ALL

*(Please focus on issues. Project Reports can be for*

*the minutes only)*

14.10 – 14.30 AoB and Summary and close of meeting SØren Pape MØller

14.30 – 15.30 Lab Visit ALL

15.30 Bus departs for Trieste airport or NH hotel Trieste