

# October 2020 SANS STAP Charge

## Charge for the SANS STAP meeting

For the instrument teams:

- Prepare instrument progress reports in advance of the meeting and present the reports at the meeting.
- Prepare presentations on work towards specific topics raised in previous STAP meetings, including first science and any impact of ESS delays
- Identify hot topics and raise them at the meeting.

For NSS management:

- Organise the meeting
- Provide feedback on the actions identified at the last STAP meeting.
- Update the STAP on ESS progress

For the STAP:

- Comment and provide feedback on the draft data reduction plans for the SANS instruments
- Comment on the progress of the instrument projects in the context of their planned delivery schedule.
- Provide feedback to the instrument teams on their progress and any actions to be taken.
- Provide feedback to the Science Director on the progress of the instrument class and any management actions that are needed to support the instrument projects.

The findings and recommendations should be formulated in a written report which will be presented at the next SAC meeting.