

## **Charge for STAP meeting ‘Imaging and Engineering’**

20 April 2021:

<https://indico.esss.lu.se/event/2713/>

This STAP meeting will again be a video meeting.

The main purpose of the meeting is to keep the STAP informed and up-to-date of the current status of the project and related activities, and for the STAP to give advice on the specific topics on the agenda of the meeting.

The meeting is preceded with an update from Science/NSS management - 14th April 13:00 - 15:00 CEST <https://indico.esss.lu.se/event/2667/>

And followed by a Common Session with the Sample Environment STAP - 26th April 13:45 to 15:30 <https://indico.esss.lu.se/event/2664/timetable/#20210426>

### **For the instrument teams:**

- Prepare presentations concerning the instrument status and progress in advance of the meeting.
- Consider specific topics as raised in previous STAP meetings.
- Identify hot topics and raise them at the meeting.

### **For NSS management:**

- Organize the meeting.
- Provide feedback on the actions identified at the last STAP meeting.
- Update the STAP on ESS progress: see common STAP.

### **For the STAP:**

- Comment on the progress of the instrument projects in the context of their schedule and planned technical solutions.
- Comment and provide feedback about the joint STAP meetings.
- Provide feedback to the Science Director on the progress of the instrument class and any management actions that are needed to support the instrument projects.
- The findings and recommendations should be formulated in written form which will be presented at the next SAC meeting.