

Lund, 29<sup>th</sup> September 2016

Dear Members of TAC and Guests

Welcome to Lund!

The meeting commences on Wednesday 5<sup>th</sup> October. Some of you will already be in Lund at this point, while others will be arriving during that morning or possibly just in time for the meeting.

**Those needing transport directly after arrival in Lund to either Hotel Planetstaden or the ESS construction site should contact *Taxi Skåne*, (046-330309). Please quote customer number 11276 and PCC 180200001 when making the booking, the taxi costs will then be invoiced to ESS. Should this not be possible for any reason, please save the receipt for reimbursement. No other transport costs will be covered by ESS.**

Arranged transportation

*Wednesday 5<sup>th</sup> October, 11:45*

A shuttle will depart from **Hotel Planetstaden** and drive to the **ESS construction site**, where the meeting is being held. **Please let me know no later than Tuesday 4<sup>th</sup> if you plan to travel with this shuttle.** A lunch is planned together with the ad hoc Interface Advisory Committee at 12:00.

*Wednesday 5<sup>th</sup> October, 18:30*

A bus will transfer everyone from the ESS construction site to the restaurant, Farmshack. We recommend bringing a warm sweater/jacket. No formal dress is necessary – please be aware there might be smoke from the BBQ.

A second bus will depart at the same time from the ESS office, Tunavägen.

*Wednesday 5<sup>th</sup> October, 5 22:00*

A bus will depart from Farmshack and drive to Hotel Planetstaden.

A second bus will depart from Farmshack and drive to the ESS office, Tunavägen, and on to Lund central train station.

*Thursday 6<sup>th</sup> October, 08:10 (arranged by Hotel Planetstaden)*

A shuttle will depart from Hotel Planetstaden and drive to the ESS construction site for the second day of the meeting.

*Thursday 6<sup>th</sup> October, 18:30*

A shuttle will depart from the ESS construction site and drive to Hotel Planetstaden.

An Evening Buffet for guests will be served in the hotel's restaurant. Please inform hotel reception at check in if you will not be eating there on 6<sup>th</sup>.

*Friday 7<sup>th</sup> October, 08:10 (arranged by Hotel Planetstaden)*

A shuttle will depart from Hotel Planetstaden and drive to the ESS construction site for the final day of the meeting.

*Other travels*

Should you need any other transport arrangements during the meeting, e.g. an earlier transfer to the train station, then please let me know and I will try my best to assist you.

Yours sincerely  
Helen